

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH 6TH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF SPECIAL MEETING – PTI PROJECT
DOUBLETREE COLLINSVILLE - COLLINSVILLE, ILLINOIS
MARCH 2, 2016**

- I. The March 2, 2016 Special Meeting of the Illinois Law Enforcement Training and Standards Board was held at the Doubletree Collinsville in Collinsville, Illinois and was called to order at 4:33 p.m. by John Schlaf.

Committee Members present:

Retired Chief John Schlaf
Sheriff Patrick Hartshorn
Chief Jan Noble
Mayor Laurel Lunt Prussing
City Manager Tim Gleason

Staff Members present:

Brent Fischer, Executive Director
Laura Baker, Administrative Assistant
Cora Beem, Manager of Mandated Training
Lennora Burnom, Criminal Justice Specialist I
Jon Elder, Application Development Coordinator
Pat Hahn, Manager of In-Service Training
John Keigher, Chief Legal Counsel
John M. Krein, Fiscal Officer
Lee Ryker, Police Training Specialist
Dan Sluga, Information Technology Manager
Jennifer Wooldridge, Manager of Operations and Special Projects

Others present:

Deborah Alms, Director, Mobile Team Unit #2
Bob Brislan, Wicklander-Zulawski
Chris Campbell, Illinois State Police
Mark Edwards, Director, Mobile Team Unit #12
Doug Fargher, Director, Mobile Team Unit #1
Richard Fonck, Director, Mobile Team Unit #16
Mark Gleason, Mobile Team Unit #10
Kenton Manning, Mobile Team Unit #10, IROCC
Len Mendoza, Director, Mobile Team Unit #4
Vicki Munson, Mobile Team Unit #4
Pat Murphy, Illinois State Police
Van Muschler, Southwestern Illinois College Police Academy
Terry Newbill, Director, Mobile Team Unit #13
Susan Nichols, ILETSB Executive Institute
Mike Norrington, Director, Mobile Team #15
Ellen Petty, Director, Mobile Team Unit #10
Beth Pinter, Director, Mobile Team Unit #5

Michael Schlosser, Director, Police Training Institute
Robert Siron, Director, Mobile Team Unit #8
Ellen Todroff, Mobile Team Unit #15
Paul Williams, ILETSB

II. ROLL CALL – ESTABLISHMENT OF QUORUM

Roll call was taken by John Keigher, and a quorum was established.

III. APPROVAL OF OLD MINUTES (2/10/2016)

Motion was made by Gleason, seconded by Hartshorn and carried by all members present to approve the minutes as listed.

IV. OLD BUSINESS

A. UPDATE ON UNIVERSITY OF ILLINOIS POSITION

John Keigher discussed both the University of Illinois position and legal issues that had been brought up in the previous committee meeting.

The terms of the Foundation's, January 26th letter have the Board acting as the owner of the subject property while the University of Illinois would operate the PTI at the location via a lease, creating a landlord / tenant relationship between the Board and the University. The proposal also has the University contributing \$1.6 million in capital expenses to otherwise furnish the new facility.

This presents a unique complication as the Board's statutory authorities are limited and questionable regarding the direct and indirect issues of property ownership. Although the Board is authorized to accept "Capital donations" our ability to spend funds may not necessarily extend to the purchase of tangible items needed to operate a building of this nature.

We have had conversations with the Capital Development Board and the Attorney General's land acquisition Bureau to discuss the technicalities of accepting such a donation and neither has told us that it is prohibited. However, they have encouraged us to consider the long term obligations and how we may encounter complications along the way, such a procurement obstacles and emergencies that require immediate access to funds.

Understandably, the University was not 100% comfortable contributing so much money for property that they would not have any ownership over. With this, they have hosted a few meetings in which they indicate their willingness to move forward and make a financial contribution if they have an ownership interest in the property. Keigher has also spoken directly to the Foundation's attorney to better understand what Mr. Buffett wants to see in an agreement between the Board and University where the parties share operational duties and establish some degree of oversight ensuring his intended use.

Just yesterday, he spoke with the University's legal team and the Board is comparing a few different options that divide the ownership interests between the University and the Board in an attempt to provide assurances to the Foundation that the property will be used in the manner Mr. Buffett intends. Most notably, the University would act as manager of the property as they have a much better ability to fulfill this role and could step in on day one to provide facility services that we would have to otherwise contract out.

Prussing questioned if Mr. Buffett would have any objection to the University owning the property. Keigher stated that Mr. Buffett wanted to make sure that the property is limited to use for police training and remain in the ownership of the University or the State. Given the University's latitude, Mr. Buffett was concerned that the University would have a lot of latitude to deviate from what the intentions are if ownership was given to them without any oversight. He went on to say that the Foundation does not want to oversee this in the future, but to make the donation and not have a remaining obligation to monitor. Keigher believes that they want to set it up, get it in motion and then stand back.

Jan Noble questioned who would be responsible for ongoing expenses, such as heat, light, etc. The University stated that facility management, such as maintenance, snow removal, landscaping and plumbing is something that they would be able to more easily do.

B. UPDATE ON LEGAL ELEMENTS

Discussed above.

Schlaf gave a brief summary. Keigher had a conversation with Mr. Wesley Curtis from the University of Illinois and Miss Paula Gordet from the Foundation continuing to work toward this agreement.

V. NEW BUSINESS

A. DISCUSSION ON UPDATES

Schlaf explained that the timeline was to have the agreement in place by May 1, to start site development by June 1 and September 1 for the entire expenditure of the funds.

A major concern was the ongoing annual fees. Director Schlosser has put together a brief outline of the budget to share with the Committee. It appears that there will be an increase of approximately \$177,000, anticipated expenses by virtue of the move to Macon County. However, this is offset by savings of \$354,000 annually. It is more cost effective to move to Macon County at this point. That is primarily due to parking restrictions. Currently, PTI pays approximately \$42,000 a year for offsite parking fees that won't be necessary in the future, or housing fees at approximately \$312,000.

Schlaf met with University staff and PTI staff on the 11th. A week later, the Director met with the same people and legal representatives to continue to lay the foundation for this. A subsequent meeting was on the 26th where some of these same issues were outlined.

Cora Beem intends to give a PowerPoint presentation for the full Board that will reflect the history of PTI, the use of its current facilities, and the University's original plan for expansion at the airport location.

A comparison was done. What the University has now as value in the University properties at central campus, according to insurance figures, equal approximately \$8.4 million in insured value for the PTI specific properties. The new facility's potential worth is approximately \$13 million on the Macon County campus.

In regard to other training opportunities, as we move into a 560-hour basic training program, there is going to be an opportunity for some additional weeks of training,

approximately 10 weeks of open training. We'll have some open training opportunities to be used at that campus. Some of the things we're trying to do correlates to some of the very same things seen in the President's Task Force on Policing. As discussed before, Pillar V is Education and Training which speaks specifically to things like CIT, lethal and less than lethal use of force. This could potentially be opened up for some national training. Illinois is already recognized as being at the forefront of CIT training.

Tim Gleason stated that the property is within the city.

B. RECOMMENDATIONS

Schlaf stated that the primary recommendation that would come from the Committee would be to develop and enter into an agreement with the University of Illinois and the Howard G. Buffett Foundation by May 1, 2016, which would permit the construction of a new Police Training Institute to be built in Macon County Illinois at a location near the intersection of West Grove Road and US Rte. 51, in which insures that the facility will be used solely for law enforcement basic and in-service training so long as it remains within the ownership of the State of Illinois.

Motion was made by Noble, seconded by Gleason and carried by all members to accept the recommendation of the Foundation proposal and recommendation to the Board be approved as read.

A motion that would come from this Committee would be to ensure that the provisions regarding the formation of the Police Training Institute Advisory Board, as specified in Section V of the Intergovernmental Agreement between the Board and the University of Illinois, which was signed on June 26, 2012, are met.

Motion was made by Hartshorn, seconded by Prussing and carried by all members to approve the second recommendation to the full Board as previously read.

VI. ADJOURNMENT

Motion was made by Prussing, seconded by Noble and carried by all members present to adjourn the meeting at 5:00 p.m.