

Application for Course Certification

1. Agency submitting request:	2. Agency Address:	3. Name of Course Director:
4. Business Phone Number:	5. Course Title:	6. Address of course presentation:
<p>7. It is Board policy to certify in-service courses of any length if delivered in a satisfactory format. All in-service courses shall be delivered and certified through the Mobile Team system unless the course and/or venue is approved by the Board on an individual basis. The Mobile Teams shall have the first option of providing all in-service courses.</p> <p>Have you applied for Certification through a Mobile Team Unit? If so, list the Mobile Team(s) contacted.</p> <p style="text-align: center;"> <input type="checkbox"/> Yes Mobile Team(s) contacted: _____ <input type="checkbox"/> No </p>		
8. Course Presentation Dates: Start Date: _____ Start Time: _____ End Date: _____ End Time: _____		9. Offerings and Dates: Number of Offerings: _____ Offering Dates: _____
10. Course Length: _____ Hours in Course: _____	11. Format: ____ hours per day ____ days per week ____ weeks	12. Split Session: <input type="checkbox"/> Yes <input type="checkbox"/> No
13. Participating law enforcement agencies and estimated number of trainees from each agency: Agency: _____ Estimated Trainees: _____ Agency: _____ Estimated Trainees: _____ Agency: _____ Estimated Trainees: _____		
14. Is additional travel required, other than to the course site? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, enter the number of miles from course site: _____ miles		
15. Minimum number of trainees: _____ Maximum number of trainees: _____		
16. <input type="checkbox"/> Resident <input type="checkbox"/> Commuter 17. Living Accommodations: <input type="checkbox"/> On Campus <input type="checkbox"/> Commercial <input type="checkbox"/> Not Applicable		
18. Facilities: Number and Size of Classrooms: _____ Total Seating Capacity: _____		
19. Tuition Costs: Resident: _____ Commuter: _____ Regional Commuter: _____	20. Additional Costs: Meals: _____ Lodging: _____ Other: _____	
<h3>CONTINUED ON NEXT PAGE</h3>		

