

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD  
4500 SOUTH 6TH STREET ROAD, ROOM 173  
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF QUARTERLY BOARD MEETING  
WESTIN HOTEL - CHICAGO, IL  
DECEMBER 11, 2014**

**I. ROLL CALL – ESTABLISHMENT OF QUORUM**

The December 11, 2014, Quarterly Board Meeting of the Illinois Law Enforcement Training and Standards Board was held in Chicago, Illinois and was called to order at 9:03 a.m. by Vice Chair Valerie L. Salmons. The public announcement was read by Deputy Director Larry N. Smith.

Board Members present:

Valerie L. Salmons, Vice Chairman  
Dorothy Brown  
Thomas Dart, represented by Marie Rangel  
Brent Fischer  
Tim Gleason  
Hiram Grau, represented by Patrick Murphy  
Pat Hartshorn  
Lisa Madigan, represented by Kevin O'Connell  
Garry McCarthy, represented by Keith Calloway  
Jan Noble  
Laurel Lunt Prussing  
John H. Schlaf  
Mike Schlosser  
Darryl Stroud  
Keith Turney  
Dwight W. Welch  
Paul Williams

Board Members Absent:

Richard Watson, Chairman  
Sean Cox  
Salvador Godinez

Staff present:

Kevin T. McClain, Executive Director  
Larry N. Smith, Deputy Director  
Laura Baker, Administrative Assistant  
Cora Beem, Manager of Mandated Training  
Lennora Burnom, Program Manager/Curriculum Liaison  
Pat Hahn, Manager of In-Service Training

John Krein, Chief Fiscal Officer  
Lee Ryker, Police Training Specialist  
Scott Schaefer, Police Training Specialist  
Dan Sluga, Information Technology Manager  
Trina Weinert, Executive Assistant  
Jennifer Wooldridge, Manager of Operations and Special Projects

Others present:

Penny Abbott, Mobile Team Unit #9  
Deborah Alms, Director, Mobile Team Unit #2  
Robert Boehmer, University of Illinois-Chicago  
Phil Brankin, Director, Mobile Team Unit #3  
Bob Brislan, Wicklander-Zulawski  
Michael G. Casey, SLEA  
David Christensen, Mobile Team Unit #6  
Greg Elliott, Mobile Team Unit #5  
Jim Elliott, ILEAS  
Doug Fargher, Director, Mobile Team Unit #1  
Bill Fitzgerald, Director, Mobile Team Unit #14  
Richard Fonck, Director, Mobile Team Unit #16  
Jeffrey Fritz, ILETSB Executive Institute  
Ken German, Director, Mobile Team Unit #6  
Charles Ghiloni, Mobile Team Unit #3  
Chaley Hausle, Police Training Institute  
David Hayes, Mobile Team Unit #14  
Meg Hedrick, Police Training Institute  
Laura Kinnard, University of Illinois  
Kevin Koontz, Mobile Team Unit #12  
Kenton Manning, Mobile Team Unit #10/ IROCC Program Manager  
Van Muschuler, SWIC Police Academy  
Vicki Munson, WIPTU – Mobile Team Unit #6  
Terri Newbill, Director, Mobile Team Unit #13  
Susan Nichols, ILETSB Executive Institute  
Mike Oyer, Director, Mobile Team Unit #7  
Ellen Petty, Director, Mobile Team Unit #10  
Leah Petty, PBPA  
Beth Pinter, Director, Mobile Team Unit #5  
Tom Reasoner, Mobile Team Unit #3  
Jason Stamps, University of Illinois Center for Public Safety & Justice  
Bill Strayer, Sangamon County Sheriff's Department  
Ted Street, Mobile Team Unit #10/IROCC  
Jill Ward, Mobile Team Unit #9

## **II. PUBLIC MEETING ANNOUNCEMENT**

**III. RECOGNITION OF FALLEN MILITARY & POLICE OFFICERS**

**IV. PLEDGE OF ALLEGIANCE**

**V. ROLL CALL – ESTABLISHMENT OF QUORUM**  
Roll call was taken and a quorum was established.

**VI. INTRODUCTION OF NEW BOARD MEMBERS**

***KEITH TURNEY***

**VII. REPORT OF NOMINATION COMMITTEE**

Fischer reported that the Nominating Committee recommends nominating Valerie Salmons as the Chairman and Sheriff Pat Harshorn as Vice Chairman.

***Motion was made by Fischer, seconded by Prussing and carried by all members present to approve the Nomination Committee's recommendation.***

**VIII. LEGISLATOR OF THE YEAR AWARD**

***REPRESENTATIVE JAY HOFFMAN***

**IX. INTRODUCTION OF GUESTS AND VISITORS**

**X. APPROVAL OF MINUTES**

A. Curriculum and School Standards Advisory Committee Meeting  
(September 3, 2014)

***Motion was made by Prussing, seconded by Stroud and carried by all members present to approve the minutes under Tab B.***

B. Joint Meeting of the Executive Committee and Finance and  
Legislative Committee  
(September 3, 2014)

***Motion was made by Welch, seconded by Stroud and carried by all members present to approve the minutes under Tab C.***

- C. Regular Quarterly Board Meeting  
(September 4, 2014)

***Motion was made by Hartshorn, seconded by Noble and carried by all members present to approve the minutes under Tab D.***

## **XI. REPORT OF STANDING AND ADVISORY COMMITTEES**

- A. Meeting of Curriculum and School Standards Advisory Committee,  
December 10, 2014  
(Fischer, Committee Chair)

Basic Law Enforcement Course

***Motion was made by Fischer, seconded by Hartshorn and carried by all members present to approve Basic Law Enforcement Courses under Tab E.***

Basic Law Enforcement Courses Planned For the Next Three Calendar Years

***Motion was made by Fischer, seconded by Stroud and carried by all members present to approve Basic Law Enforcement Courses planned for the next three calendar years (CY 15, CY 16, and CY 17) under Tab E.***

200 Hour Basic Corrections Course

***Motion was made by Fischer, seconded by Stroud and carried by all members present to approve 200 Hour Basic Corrections Course under Tab E.***

200 Hour Basic Corrections Courses Planned For the Next Three Calendar Years

***Motion was made by Fischer, seconded by Murphy and carried by all members present to approve 200 Hour Basic Corrections Courses planned for the next Calendar Years (CY 15, CY 16, and CY 17) under Tab E.***

Mandatory Firearms Training

***Motion was made by Fischer, seconded by Stroud and carried by all members present to approve Mandatory Firearms Training under Tab E.***

Listing Of In-Service, Advanced and Specialized Courses Requesting Recertification

***Motion was made by Fischer, seconded by Prussing and carried by all members present to approve the list of In-Service, Advanced and Specialized Courses Requesting Recertification under Tab E.***

32 Hour Lead Homicide Classes

***Motion was made by Fischer, seconded by Noble and carried by all members present to approve the 32 Hour Lead Homicide Classes under Tab E.***

- B. Joint Meeting of Executive Committee and Finance and Legislative Committee, December 10, 2014  
(Watson, Salmons, Committee Chairs)

***Motion was made by Fischer, seconded by Brown and carried by all members present to approve in-service classes and tuition fees.***

- C. Executive Committee Meeting, December 10, 2014  
(Watson, Committee Chair)

## **XII. EXECUTIVE MATTERS**

A. Fiscal Report

1. FY 2014 Summary  
(Through November 17, 2014)

John Krein gave a recap of 2014. The Board has received the report from the audit for the last three fiscal years. Training expenses had an increase of \$2.3 million over the last three years. Krein reported on the net appropriations, expenditures and lapsed balances of the Traffic and Criminal Conviction Surcharge Fund, Camera Grant Fund, The Police Training Board Services Fund and Interest Fund, and the Death Certificate Surcharge Fund. Additionally he reported on the non-appropriated funds, Homeland Security and ICIA Grants. Krein included a list of FY 2014 Reimbursements to local municipalities. A Public Accountability Report was included in Krein's report.

2. FY 2015
- a. Summary of FY15 Budget
  - b. FY15 Training
  - c. Receipts into TACCSF
  - d. TACCSF Balance

John Krein reported that because of the efforts of this Board and the Director and the other interested parties; we were able to receive an increase in the grant and aid budget to approximately \$12 million. Krein reported on the FY 2015 resources which included Basic Law Enforcement, Basic Corrections, MTU Program, Executive Institute, Direct Contracts, Grants and Administration. He also reported on training reimbursements, TCCSF Academy training, and Surcharge Fund revenues and balance.

***Motion was made by Fischer, seconded by Stroud and carried by all members present to approve the fiscal report.***

### 3. FY 2016 Budget

John Krein stated there had been some preliminary meetings with the Governor's office with the fiscal officers in the state with the transition staff. The Governor-elect will introduce his budget in February on time to allow everyone involved time to work on their issues. We will have an introduced budget to present to the Board at the next Board meeting.

### B. Staff and Personnel Issues

Director McClain stated that the Board has hired two positions Denise Matthews as an accountant advanced to assist John Krein. The Board has also hired a field representative for the southern Illinois, Lee Ryker. Ted Street is assisting with the IROCC program.

### C. Law Enforcement/Corrections/Court Security Waiver Disposition Quarterly Report

***Motion was made by Schlaf, seconded by Noble and carried by all members present to approve the items under Tab G.***

### D. Lead Homicide Investigator Waiver of Training Quarterly Report

***Motion was made by Fischer, seconded by Noble and carried by all members present to approve items under Tab H.***

### E. Legislative Update

John Keigher gave the following legislative report.

Although there were a few bills of interest filed during the veto session, none of these made any progress before the General Assembly adjourned last week.

Nevertheless, as the Board continues to work closely with Representative Jehan Gordon Booth on her bill that created a pilot program to help agencies begin using body cameras. The Board attended a legislative hearing on the issue back in November and responded to certain questions from members of the General Assembly. We understand that the issue is still a priority of hers and

may be addressed in conjunction with a broad-reaching eavesdropping bill in January.

Over the last 10 years, the CIT program has grown considerably and the Board's efforts will be recognized at next year's national convention here in Chicago. With this in mind, we are also exploring legislative options that would recognize and preserve the work the Board has done with the CIT program since its inception.

### **XIII. PROGRAM PROGRESS REPORTS & CONCEPTS**

- A. Illinois Law Enforcement Executive Institute  
(Susan Nichols)
  - 1. Curricular Activities
  - 2. Web-based Learning
  - 3. Media Resource Center
  - 4. Publications
  - 5. Special Projects and Programs
  - 6. Research and Extended Funding
  - 7. Calendar
  
- B. A Statewide System of In-Service Training (ASSIST) Program  
(Pat Hahn)
  - 1. Progress Report FY15
  
- D. Specialized Training Programs  
(Jill Weber)
  - 1. IDOT FY15 Report
  - 2. Traffic Crash Reconstruction
  
- E. Part-Time Training Program  
(Jan Allen)
  - 1. Progress Report
  
- F. Federal Homeland Security Grant  
(Susan Nichols)
  - 1. Illinois Terrorism Task Force
    - a. Homeland Security Briefings
    - b. Presentations and Reports
    - c. ITTF Training Committee

***Motion was made by Schlaf, seconded by Stroud and carried by all members present to approve program progress reports and concepts under Tabs I-M.***

#### **XIV. OTHER MATTERS**

Discussion ensued regarding the fact that the training of officers rests on the Board. It was suggested the Board conduct research on training law enforcement officers on the subjects of cultural diversity, proper use of force, and dealing with the media. Director McClain suggested the following resolution:

“The Illinois Law Enforcement Training and Standards Board supports the efforts to move forward and for the Board staff to conduct necessary research into all the issues involving community relations between the law enforcement profession and the public especially minorities, as well as, taking into account relations that law enforcement has on a larger scale with the media and with the intent being that with the comprehensive research project to include different factions of the law enforcement community as well as the public. Bring back to the Board suggestions and recommendations to improve law enforcement training at the basic training level as well as the in-service level and enhance the relationship with the public and the media. In doing so, approach the Governor and to examine the availability of Federal funding in order to do the research project and further this enterprise.”

***Motion was made by Prussing, seconded by Brown and carried by all members present to approve director McClain’s resolution.***

#### **XV. UNFINISHED BUSINESS**

**A. Mandated Annual Ethics Training**

Jennifer Wooldridge state that the Board members have until the end of December to complete their ethics training.

**B. Basic Law Enforcement Curriculum Update**

Larry Smith reported that the Board had received the outlines for the updated training curriculum. The Board is working with Dr. Kinnard and hope to have ready for the academies in 2016. They will include both fulltime and part-time.

**C. Lead Homicide Investigation**

Director McClain stated the Board had implemented a pilot program with MTU 9 in the form of a computer infrastructure for use with the Lead Homicide Investigator system to assure mandatory minimum qualifications are met. The program will also be used to improve security, firearms qualification, expand current Board operations, and used by all mobile team units. Dan Sluga stated there would be more information to share at the March Board meeting.



#### D. JCAR Rule Change for IROCC

Director McClain stated the rule making has been completed to make a minor adjustment to the IROCC program to allow us to look at the annual firearms training with active law enforcement officers. It helps the Board insure that the mandatory training is being done. The Board will be meeting with chiefs and sheriffs regarding the new system.

### **XVI. NEW BUSINESS**

#### A. Current Litigation

John Keigher officially advised the Board members that the Board received a complaint last month from four individuals seeking entry into the IROCC program. As with the previous IROCC suits, this case involves former employees of the Cook County Sheriff's office, however these individuals are not employees of the Correctional Division, but rather the Court Services Department. Because these individuals have duties and authorities that do not fit squarely within the definitions used by the Board, their IROCC applications have warranted closer review and records need to be cross checked with the Sheriff's office. Given these complications, the applications for several individuals were neither approved nor denied pending further review. The four individuals at issue here have filed a petition for mandamus asking the court to compel the Board to issue a decision on their pending applications.

To date, we understand that five board members have been served and we are working with the Attorney General's office to insure that the proper legal steps are taken to preserve any arguments in defense. If you are served with a complaint, please contact us immediately. We have the forms that need to be completed to make sure that you are not exposed to personal liabilities, and we ask that you refrain from discussing the matter individually.

Because the previous cases involving IROCC established a streamlined process for dismissing subsequent actions, we hope that this matter will be resolved promptly.

#### B. ILETSB 50<sup>th</sup> Anniversary

Director McClain announced that Judy Baar Topinka had passed away. She had been a friend of the Board; she was the Chair of the Advisory Committee on part-time and auxiliary police approximately 15 years ago. She had always been a good friend and ally to the Board. She will be missed and on behalf of the Board flowers will be sent.

Director McClain stated that we will be celebrating the 50<sup>th</sup> anniversary in September in Glen Ellyn, DuPage County at the Abbington. We are compiling an invitation list of former Board members. The Chairman will appoint a subcommittee to work on this event. We will have a special Board meeting along with the celebration event.

### **XVII. PUBLIC INPUT**

**XVIII. ANNOUNCEMENTS**

Culture and Character in Quantum Leadership

January 12-13, 2015; Fairview Heights

Women in Law Enforcement Conference

April 7-8, 2015; Normal

Managing the Small Law Enforcement Agency

April 13-14, 2015; North Aurora

New Chiefs of Police Orientation

May 19-23, 2015; Springfield

Illinois Problem-Oriented Policing Conference

May 28-29, 2015; Naperville

Curriculum and School Standards Advisory Committee Meeting

Springfield, Illinois

March 4, 2015

Quarterly Board Meeting

Springfield, Illinois

March 5, 2015

**XIX. ADJOURNMENT**

***Motion was made by Welch, seconded by Noble by and carried by all members present to adjourn the meeting at 10:34 a.m.***