

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 South 6th Street Road, Room 173, Springfield, IL 62703-6617**

**MINUTES OF THE QUARTERLY MEETING OF THE ILLINOIS LAW
ENFORCEMENT TRAINING AND STANDARDS BOARD
Abraham Lincoln Hotel, 701 E. Adams, Springfield, IL
March 22, 2018**

I. PUBLIC MEETING ANNOUNCEMENT

The March 22, 2018 meeting of the Illinois Law Enforcement Training and Standards Board was held in Springfield, Illinois, and was called to order by Chairman Pat Hartshorn at 9:02 a.m. The public meeting announcement was read aloud by Ellen Petty.

II. PLEDGE OF ALLEGIANCE

Chairman Hartshorn led the group in the Pledge of Allegiance.

III. MOMENT OF SILENCE FOR FALLEN OFFICERS

Chairman Hartshorn called for a moment of silence to remember our fallen officers.

IV. ROLL CALL – ESTABLISHMENT OF QUORUM

Roll was called by Ellen Petty and a quorum of Board members was established.

Members in attendance:

Pat Hartshorn
Tim Gleason
Brian Fengel
Robert Copley
Timothy Nugent
J.W. Price
Valerie Salmons
John Schlaf
Richard Watson
Paul Williams
Ron Blumenberg for Dorothy Brown
Marie Rangel for Thomas Dart
Keith Calloway for Eddie Johnson
Cordelia Coppelson for Lisa Madigan
Leo Schmitz

Members absent:

Timothy Becker

Michael Schlosser

Staff in attendance:

Brent Fischer

John Keigher

Ellen Petty

Eric Pingolt

Pat Connolly

Pat Hahn

John Krein

Scott Schaefer

Kelly Griffith

Laura Baker

Jan Allen

Denise Matthew

Lenora Burnom

Dan Sluga

Jan Noble

Kevin Baxter

Lee Ryker

V. INTRODUCTION OF NEW BOARD MEMBERS

Sheriff David Clague, Knox County
Chief Robert Copley, Quincy P.D.

Director Fischer announced the appointment of two new members of the Board, of which he was notified just days earlier. He welcomed Chief Copley and presented him with his badge, since he was able to make the meeting on short notice, and advised that Sheriff Clague would be joining us for the June meeting.

VI. INTRODUCTIONS OF GUESTS AND VISITORS

Chairman Hartshorn called for the introduction of guests and visitors.

Others in attendance:

Van Muschler, SWIC Police Academy

Michael Missey, St. Clair County Sheriff's Academy

William Strayer, Sangamon County Sheriff's Department

Mike Oyer, MTU 7

Terri Newbill, MTU 13

Beth Pinter, MTU 5

Deborah Alms, MTU 2

Doug Fargher, MTU 1

Tod Dowdy, MTU 9

Bob Nicholas, SLEA Police Academy

Ernie Ashby, IROCC/MTU 10

Kenton Manning, IROCC/MTU 10
Keith Wallace, MTU 10
Chuck Doan, MTU 15
David Hayes, MTU 14
Richard Fonck, MTU 16
Leonard Mendoza, MTU 4
Amber Shaffer, MTU 4
Craig Stout, Police Law Institute
Randy Wilson, ILEAS
Geoff Coon, Champaign P.D.
Mark Kolaz, Southern Illinois University
Ben Newman, SIU P.D.
Susan Nichols, ILETSB Executive Institute
April Morris, MTU 3
Tom Reasoner, MTU 3
Dan Ryan, MTU 10
Cara Dasher, MTU 10
Janet Moscardelli, MTU 10
Bob Crouch, MTU 10
Robert Siron, MTU 8
Jeffrey Chapman, Chicago P.D.
Tramell Henderson, Chicago P.D.
Mark Edwards, MTU 12
Ken Mullen, IL State Police Academy
David Oliver, Police Law Institute

VII. APPROVAL OF MINUTES

- A. Curriculum and School Standards Advisory Committee Meeting
November 21, 2017
December 13, 2017
- B. Joint Meeting of the Executive Committee and
Finance and Legislative Committee
December 13, 2017
- C. Quarterly Board Meeting
December 14, 2017
- D. Special Board Meeting
February 21, 2018

Motion was made by Watson, seconded by Nugent, and carried by all members present to approve the minutes from November 21, 2017 through February 21, 2018.

VIII. REPORT OF STANDING AND ADVISORY COMMITTEES

A. Curriculum and School Standards Advisory Committee

1. March 21, 2018

Committee Chairman Paul Williams gave a verbal report on the meeting held the day prior including the four classes recommended for approval from the Illinois Department of Corrections to include Corrections Stress Awareness, Corrections Treatment Officer/Executive Staff 40-hour Firearms, Strategic Communications, and Suspect Management.

Motion was made by Salmons, seconded by Fengel, and carried by all members present to approve the four Department of Corrections courses for certification.

Chairman Williams continued with his report noting that the committee recommended approval of the in-service courses provided by the MTUs and Executive Institute and the Lead Homicide Investigator continuing education courses from December 2017 through February 2018. These classes were listed in the Board book.

Motion was made by Salmons, seconded by Watson, and carried by all members present to approve the MTU, Executive Institute, and Lead Homicide Investigator continuing education courses for December 2017 through February 2018.

Williams finished his report with a mention of the PowerPoint presentation given to the committee by Chad Lerner of the Macon County K9 Academy to demonstrate the newly revised minimum standard for the annual narcotic detection canine qualification in Illinois. Pat Connolly and others are working on this project and we can expect to see more on this in upcoming meetings.

B. Joint Finance and Legislative and Executive Committee

1. March 21, 2018

Committee Chairman Tim Gleason announced that the details of the report on the previous day's meeting would be outlined throughout the remainder of the full Board meeting, but that approval of the report was needed as a formality.

Motion was made by Watson, seconded by Nugent, and carried by all members present to approve the Joint Finance, Legislative, and Executive Committee report.

IX. EXECUTIVE MATTERS

A. Financial Items

1. Fiscal Information
 - a. TACCSF Receipts

b. TACCSF Balance

John Krein went over the FY18 quarterly fiscal information contained in Tab F of the Board books, noting that FY18 receipts should be approximately \$18.4M, a \$700K increase over FY17. Current balance in the fund was \$4.3M. There have been increased enrollments at all academies, and projected expenditures for basic law enforcement training for FY18 are up by \$700K, with a \$150K increase for basic corrections training, most of which is from Cook County and Chicago. Quarterly payments to MTUs were anticipated to go out the following week. ILETSB has \$7K on the monthly debt transparency report, which is one single reimbursement claim that was sent to Court of Claims due to late submission. Outside of that, the Board has no reportable debt.

Motion was made by Schlaf, seconded by Williams, and carried by all members present to approve the fiscal report.

2. FY19 Budget

Krein went on to report that the FY19 budget provides funding to continue current activities and increase the end of FY19 headcount to the highest level since the Ryan administration, along with an additional \$140K to begin the project of scanning the Board's paper records that date back to the Board's creation in 1966. While this will not completely fund the project, it will allow us to get started.

B. Personnel Updates

Director Fischer announced that he has filled the fourth of the Board's five field representative positions. We have operated with three field representatives for quite some time, and we opened up a fourth position to be filled in late 2017, and former Board member, Chief Jan Noble, applied for and was selected for the position. He started in this position on March 1st. He has been riding along with the three existing field reps to receive training and guidance since his first day and will soon be venturing out on his own to cover the northwestern corner of the state.

C. Law Enforcement/Corrections/Court Security Waiver Disposition Quarterly Report

Chairman Hartshorn asked for approval of the waivers as outlined in the Board book.

Motion was made by Salmons, seconded by Fengel, and carried by all members present to approve the waivers listed in the quarterly report.

D. Legislative and Litigation Update

Chief Legal Counsel John Keigher reported on litigation and legislative matters. John reported that Board has won a summary judgment dismissal of the Heinrichs case involving Cook and DuPage correctional officers seeking entry into the IROCC program. This upholds our long-standing assertion that the Board, rather than the federal law, authorizes discretion as to who and who not to allow into the IROCC program, so long

as the federal requirements are met. The period of appeal has also concluded, so we trust that this issue has been put to rest.

He went on to report on several pieces of pending legislation, to include the following:

HB 5492 introduced by Representative Harris. This would require special firearm components of the annual chiefs training.

HB 4488 introduced by Representative Cabello. This one requires the Board to create a pursuit-driving course and issue a model policy concerning pursuit-driving instruction.

HB 5663 introduced by Representative Hernandez. This would allow DCFS investigators to have peace officer status, carry firearms in certain instances, and be required to attend the CIT course. We are currently working with the sponsor and staff to see if we can clarify her intentions and address her concerns outside of the Police Training Act.

SB 2925 introduced by Senator Lightford. This establishes the official classification of a School Resource Officer and requires the Board to create a training program based off the national model. This is similar to SB 2856, introduced by Senator Connelly, which also creates an SRO program with additional training requirements for school administrators. I am happy to report that we are working with both sponsors and several other stakeholders to develop agreeable language that can be rolled out easily throughout the state.

SB 3266 introduced by Senator (formerly Representative) Sims. This bill lowers the overweight fees for trucks and commercial vehicles. While we understand that Senator Sims had made a promise to explore this issue on behalf of the farm bureau, we did not expect this concept to gain much traction. As before, if it becomes a viable concern we will reach out for a show in opposition.

Finally, our biggest concern this session is HB 4594 introduced by Representative Anderson. This is a fee bill (same as SB 2590 introduced by Senator Mulroe). Like last year, this bill radically transforms the manner in which funds are collected in the Surcharge Fund, but no longer has the study and reporting period that was agreed to earlier. These changes, combined with recent reforms to the bail rules make this proposal even less predictable. Because the circuit clerks and sponsors have refused to provide any useable data and make any reliable projections, we have no option but to oppose this bill. We have been in discussion with some of the other stakeholders and the Senate sponsor, who appears to be receptive to our concerns. We hope that if this does continue to move forward, we have the opportunity to add certain assurances that funding levels will remain at or near current levels. The law enforcement community's response to our call to action was widely noted by several legislators and has allowed us to continue fighting for these funds while others have come to simply assume the risks. We will keep everyone advised, as further action may be requested later this session.

X. PROGRAM PROGRESS REPORTS AND CONCEPTS

- A. Illinois Law Enforcement Executive Institute (Susie Nichols)
 - 1. Executive Institute
 - a. Curricular Activities
 - b. Web-based Learning
 - c. Publications
 - d. Special Projects & Programs
 - e. Technical Assistance, Research, & Grants
 - f. Calendar
 - 2. Federal Homeland Security Grant/Illinois Terrorism Task Force
 - a. Funding
 - b. ITTF & Training Committee Meetings
 - c. 2017 Annual Report
 - d. 2018 Initiatives

Susie Nichols addressed the Board to go over her report on the progress of projects of the Executive Institute to include the online training portion of the part-time basic law enforcement academy, the statewide sexual assault train-the-trainer courses, all three of which were filled to capacity, and the sold out women in law enforcement conference coming up in April. They have received a budget increase in Homeland Security funds for the upcoming fiscal year, for the first time in five years. They also manage the Illinois School and Campus Safety (ISCS) Program, which is an ITTF project. Due to recent events, they have received considerably more requests for behavioral threat assessment training. In Illinois, there are approximately 300,000 faculty and staff in K-12 educational institutions. Historically, training for them has been done in a classroom format. Now, the Executive Institute is bringing in subject matter experts to put together 25 Train-the-Trainer courses between now and the end of June, to make it easier to send those instructors back to their various locations to more easily provide the training in their local school districts, where it is needed.

Schlaf commented on the strong need for this training and expressed his concerns with the failures of the systems put in place to catch potential problems in the Florida school shooting, emphasizing the need to share intelligence and consistently report potential problems. He believes we need to have a standardized system that all Illinois law enforcement understands and follows. Nichols indicated that the ISCS, in conjunction with ISP's STIC already have this in place, and stated that it is important to keep pushing out the "see something-say something" concept to not just law enforcement, but school officials, students, and the general public – all of which are encouraged to report concerns to STIC. She said she would also see that the reporting instructions are posted on the ISCS website, as well.

Hartshorn also commented that background checks are so important to this process, but there are a number of bills being introduced to expunge criminal records of juveniles, thereby rendering background checks useless. Lawmakers are going to have to decide which way they want to go on this. Be able to check juvenile backgrounds or expunge the backgrounds and give these young adults a clean record, regardless of what they did as a juvenile. Schlaf agreed that this is a problem, especially when it comes to FOID

card background checks. Watson made mention that he feels that the reason why this keeps happening around the country and not in Illinois is because we do have FOID cards and we do have background checks and we do have laws and a series of checks and balances in place to help prevent things like this from happening. He believes that these public safety safeguards have helped to keep our state safer than some of the other states.

Schmitz reported that a great deal of information is reported to the FOID and Civilian Concealed Carry sections of ISP on a daily basis, and they act on this information on involuntary mental health admissions, felony convictions, etc. Since the Florida shooting, they have been inundated with calls and are doing internal training on how to handle these reports and inquiries through STIC.

- B. A Statewide System of In-Service Training (ASSIST) Program
(Pat Hahn included a written report in the Board book.)
 - 1. FY17 Annual Report
 - 2. Status Report FY18

- C. CIT Training Update
(Jennifer Wooldridge included a written report in the Board book.)
 - 1. Status Report FY18

- D. Specialized Training Programs
(Jill Weber included a written report in the Board book.)
 - 1. IDOT Grants Update FY18
 - 2. Traffic Crash Reconstruction FY18

- E. Part-Time Basic Training Program
(Pat Connolly included a written report in the Board book.)
 - 1. Progress Report FY18

Pat Connolly briefly addressed the Board, reporting that there are six MTUs around the state that are running part-time basic training programs, currently. He has visited four of the six and has been very impressed with the instructors, coordinators, and students. He believes that we are moving in the right direction with this program. He will be visiting the two additional MTUs in the near future. There are currently 145 recruits enrolled in the program across the state.

- F. Information Technology Program
(Dan Sluga included a written report in the Board book.)
 - 1. Program Updates

Dan Sluga highlighted some projects that he is working on. The Board is moving away from paper reporting to exclusively electronic reporting. The Board's LEDI system has been operational for years but has been recently updated and improved. It's an interface for Chiefs and Sheriffs that does all of the tracking and reporting online that used to be done on paper – only much more effectively and quickly. This saves time, manpower, postage, resources, etc. We are now at nearly 100% of the agencies in

Illinois using LEDI. The Field staff have been instrumental in working with the agencies to help obtain this figure.

The LEDI system, as a benefit, now displays mandated training compliance for every officer on every department. If you are a Chief or Sheriff and you have a LEDI account, you can go to the compliance page and see how many hours, if any, your officers are lacking to meet their mandated training requirements. This allows Chiefs and Sheriffs to better manage the training mandates for their officers, and also helps the MTUs to better determine the need for certain courses and the particular timing of courses to meet the specific needs of the agencies within their regions.

Finally, the Board now accepts most applications electronically as well, such as Lead Homicide Investigator recertification forms, Narcotic Detection Canine Training certification and recertification applications, and Instructor Approval applications. It is no longer required to submit these applications in paper form.

Everyone is also encouraged to visit the often-updated “news and information” section on the front page of the ILETSB website for the latest important information.

- G. Sexual Assault Guidelines & Training Updates
(Kelly Griffith included a written report in the Board book.)
 - 1. Progress Report FY18

Kelly Griffith reported to the Board that the three Sexual Assault Train-the-Trainer courses are now complete, as previously reported by Susie Nichols. As noted in her report, we teamed up with the Oregon Sexual Assault Task Force to provide these trainings, along with the Illinois Attorney General’s office. The training was conducted by national experts and Illinois content experts. Between those three trainings, 409 sexual assault investigators and 109 trainers were trained. The MTUs have now been given the list of those 109 trainers to contact to provide training in their respective areas. Those courses have already begun being offered around the state and will continue well into the future. She specifically thanked Illinois Attorney General Lisa Madigan, as she was the driving force behind this law, and she and her staff, including Cordelia Coppelson who is representing her at today’s meeting assisted in putting on the training. She also thanked Susie Nichols and her team at the Executive Institute for collaborating with the Oregon team to help put the training together.

- H. Professional Conduct Database Report
(Eric Pingolt included a written report in the Board book.)
- I. Narcotic Detection Canine Certification Program Update
(Pat Connolly included a written report in the Board book.)

Motion was made by Watson, seconded by Nugent, and carried by all members present to approve the program progress reports in A-I.

XI. UNFINISHED BUSINESS

A. Body Camera Grant Update

Keigher reported that the technicalities with the GATA program were worked out after the December Board meeting and the grant availability has been posted on the website since the first of March, and there are currently almost 70 applications for funding for body and dash cameras that have been submitted and 22 of those are complete. April 15th is the deadline for this first round of grant request submissions. So far, there has been \$900K worth of reimbursements requested. The process can be fairly complicated, so we have updated the FAQs on our website. There may be a second round at the very beginning of next fiscal year, so that agencies can put the purchase of cameras in their respective budgets due to the need to wait for reimbursement, as our grant guidelines require.

Model rules and guidelines for body worn cameras were prepared with the help of our task force back in November and have been out on our website since the December 2017 Board meeting. However, they now need to be officially approved by the Board. The rules and guidelines have been handed out to Board members to review. Most of the contents in the rules and guidelines were actually set forth in the law itself.

Motion was made by Nugent, seconded by Watson, and carried by all members present to approve the model rules and guidelines for body worn cameras as presented.

B. SIU Pre-Service Academy Proposal Discussion

Director Fischer gave a follow up report on the special Board meeting and facility tour of Touch of Nature at SIU in Carbondale on February 20th and 21st. He gave a brief recap on the matter that was discussed at length in the December Board meeting and again at the special Board meeting in February. He advised that a list of the questions that arose from that tour and meeting had been distributed among the Board members for their review and discussion before they are submitted to SIU. The Chancellor was unable to attend this meeting due to a scheduling conflict, but he did send a letter with Chief Grubbs from Carbondale P.D., which Director Fischer read aloud to the Board.

Most of the questions were regarding the financial feasibility of having the necessary updates done on the facilities that would be required to make it suitable for the operation of an academy, and the level of commitment to providing the dollar amount needed for completion of these updates. There were also questions regarding pre-service versus recruits already hired by agencies. Another question was regarding lateral transfers from other universities entering the pre-service academy program. Board members were asked for their input on any additional questions that might need to be added to the list.

Paul Williams expressed some concern over the university's ability to support the program due to their drastic enrollment reductions in past years. He would like to know the projected enrollments for the program, based upon current criminal justice enrollment figures. There were no additional questions suggested.

C. Macon County Law Enforcement Training Center Academy Update

Director Fischer briefly reported on several activities going on at the Macon County facility. The Board recently signed the direct tuition agreement with Richland Community College for the academy they are running in the facility. They are currently in week 11 of their first BLE academy class, which started on January 8th. There are 54 recruits in the class. He has visited quite a few times since the class began and reports that it is an interactive class with quality students and instructors. Other activities include tours for Chiefs, Sheriffs and other law enforcement officials, as well as a Board of Trustees meeting. Future activities include a Drug Recognition Expert class starting on April 13th and running for two weeks, IADLEST regional meeting, K9 training at “the farm”, which is currently being operated by another entity, but working in partnership with the academy and handlers are being housed in the dorm. The second BLE class will begin toward the end of April, and then a BCO class will begin in August before a third BLE class begins in October.

There is another building Sheriff Buffett is having constructed on the east side of the site and meetings have continued with him to discuss ideas for its use in the future. He is developing a campus environment including a 911 Center toward the front of the property. IL Department of Natural Resources and State Police, as well as Department of Corrections have all been working with Buffett and the staff in terms of holding classes there and working together on future projects.

Director Fischer went on to report that the newly developed PTI Advisory Board met on January 31, 2018 in Champaign, to discuss financial matters, class sizes, and plans for their facilities in the future. The committee members are Mike DeLorenzo, who is a senior associate chancellor, Chris Hughes, a clinical associate professor of anthropology, Sheriff Hartshorn and Brent Fischer from the Board, and the fifth member was agreed to by both sides, Parkland Community College President Tom Ramage. Director Schlosser also attended and went over their receipts and expenditures and budget information, class sizes and calculations relative to that topic, and long-term and short-term capital improvements and updates at the Fourth Street facility, firing range, and Quonset huts. They would be using reserve funds on hand for part of these improvements, and possibly part of the direct tuition payments in the future. All of these plans were approved by the committee. The plan is to continue meeting quarterly, or as closely to that as everyone’s schedules allow.

XII. NEW BUSINESS

A. Ending Mileage Reimbursements for BLE

Keigher advised that there have been discussions regarding why we are still reimbursing mileage for agencies when we have moved toward direct tuition payments to the academies. Since we have implemented direct tuition payments to academies, claims for mileage reimbursement have dropped off by 84%. The suspected reason for that is the administrative time and resources involved in submitting for reimbursement of such small sums, now that the tuition itself is paid directly to the academies, and not

reimbursed to the agencies after the fact. Direct tuition saves a lot of administration costs for both the Board and for the agency. Last fiscal year, we reimbursed right around \$13,500 in mileage costs, which makes up about 6% of the total vouchers processed for the year, and only 0.1% of the money expended, resulting in a great deal of administrative time being spent for a relatively small expenditure. Therefore, the Board is being asked to consider eliminating the practice of reimbursing mileage to agencies sending officers to the direct tuition academies, beginning in FY19. Board members felt that eliminating the mileage reimbursement was a logical step, one that apparently 80% of agencies have already taken on their own. At this point, it has become cumbersome.

Motion was made by Salmons, seconded by Watson, and carried by all members present to end mileage reimbursement relative to direct tuition basic training academies.

B. Extension of Time for PT Officer Training Completion

Keigher reported that due to the suspension of the part-time basic training program while modifications were being made has necessitated a blanket training deadline extension for those officers hired during that suspension. He believes that taking formal steps to approve this extension for this particular group of officers would help to ensure that they remain in good standing.

Motion was made by Schmitz, seconded by Watson, and carried by all members present to approve a blanket extension until July 1, 2019, for all part-time officers hired between January 1, 2017 and January 1, 2018, due to the lengthy suspension of the PTBLE program during 2017.

XIII. PUBLIC INPUT

Chairman Hartshorn opened the floor for public comment. There was no public input.

XIV. ANNOUNCEMENTS

- A. **Curriculum and School Standards Advisory Committee Meeting**
June 20, 2018, Moline, IL
- B. **Joint Finance and Legislative and Executive Committee Meeting**
June 20, 2018, Moline, IL
- C. **Quarterly Board Meeting**
June 21, 2018, Moline, IL

XV. ADJOURNMENT

Motion was made by Watson, seconded by Schmitz, and carried by all members present to adjourn the meeting at 10:17 a.m.

